



## MEETING MINUTES

- Recommendations approved for submission, March minutes have been reviewed but not formally approved by committee, provided for information purposes.

<b>Meeting Name:</b>	Economic Development Committee Meeting	
<b>Meeting Location:</b>	M/B Council Chambers	
<b>Date / Time:</b>	<b>March 2<sup>nd</sup> 2016</b>	7:00 pm
<b>Minutes Prepared By:</b>	Andris Kalnins	

### 1. Purpose

Monthly meeting of the committee

### 2. Attendance

Name	Present	Name	Present
Lori Hoddinott (Chair)	X	Wendo Blondeau	Absent
Peter Murray	Regrets	Jan Selles	X
Roger Robertson	X	Andris Kalnins	X

### 3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	LH
2	Adoption of Agenda	LH
3	Declaration of pecuniary interest	LH

4	Delegations	LH
5	Adopt previous minutes	LH
6	<p>Follow up business from minutes</p> <p>6.1 Minutes Policy update</p> <p>6.2 Submitted EDC January Report results from council</p> <p>6.3 Request from Deputy Mayor to present full logo outline to council</p> <p>6.4 Survey sample questions review</p> <p>6.5 Home Business By-Law (added to agenda)</p>	All
7	<p>Correspondence/Information Items</p> <p>7.1 Teeny Tiny Summit</p> <p>7.2 Herbfest</p> <p>7.3 Arnprior Stampede</p>	All
8	<p>New/Other business</p> <p>8.1 Constituents requesting assistance</p> <p>8.2 Terms of Reference draft</p> <p>8.3 Bridgehead Coffee</p> <p>8.4 Fat Bikes</p> <p>8.5 Clay Bank Park</p> <p>8.6 ENVISIONING EXERCISE:</p> <p>Where can we 'grow' in agriculture?</p> <p>What do we have that we can build on?</p> <p>What can we develop that will sustain us during a recession?</p>	All
9	Public Questions/Comments	All
10	Closed Session	All
11	Next meeting/Adjournment	

#### 4. Action Items:

No	Actions, Decisions and Important Issues	Status	Closure Date
1	The meeting was called to order at 7:05pm by Chair Lori Hoddinott and attendance was taken.		
2.	<b>AGENDA:</b> Agenda adopted as amended. Moved: Jan Selles Seconded: Roger Robertson Amendments: Add 6.5 Home Business Bylaw discussion Add 7.3 Arnprior Stampede Carried		
3.	<b>PECUNIARY INTEREST:</b> The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.		
4.	DELEGATIONS: NIL		
5	<b>PREVIOUS MINUTES:</b> Previous minutes be adopted Moved: Roger Robertson Seconded: Jan Selles Carried	Closed	
6	<b>BUSINESS ARISING FROM PREVIOUS MINUTES:</b>		
6.1	Draft Minutes Policy update Moved: Roger Robertson Seconded: Jan Selles CARRIED	Closed	2016-03-02
6.2	Submitted EDC January Report results from council Moved: Andris Kalnins Seconded: Roger Robertson CARRIED	Closed	2016-03-02
6.3	Request from Deputy Mayor to present full logo outline to council Moved: Roger Robertson Seconded: Andris Kalnins As the committee has not finalized the terminology of the full outline, the decision was made to table this item until a later date. TABLED	Open	
6.4	Survey sample questions review Moved: Andris Kalnins Seconded: Roger Robertson The committee will continue to develop questions for the survey, with business and agriculture related subcategories. TABLED	Open	
6.5	Home Business By-Law Moved: Jan Selles Seconded: Roger Robertson Review tabled until after survey results. TABLED	Open	

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7	<p><b>CORRESPONDENCE/INFORMATION:</b>                      Moved: Roger Robertson      Seconded: Jan Selles</p> <p>7.1 Teeny Tiny Summit                      Committee members unable to attend due to date/start time/distance. Request to be sent to OMAFRA for pdf of the event.</p> <p>7.2 Herbfest                      Recommendation to be forwarded to council.</p> <p><b>RECOMMENDATION : EDC seeks permission to explore developing a McNab/Braeside promotional brochure for distribution at Herbfest. (Brochure to be returned to council for final approval.)</b></p> <p>MOVED: Jan Selles    SECONDED: Roger Robertson      CARRIED</p> <p>7.3 Arnprior Stampede Sponsor Request                      Promotional hand out materials required to be developed before event sponsorships and/or displays can be entertained. EDC recommends not purchasing a 2016 Stampede sponsorship package. Recommendation to be forwarded to council.</p> <p><b>RECOMMENDATION : EDC does not recommend township proceed with sponsorship at the Arnprior Stampede for 2016.</b></p> <p>CARRIED</p>	<p>Closed</p> <p>Closed</p> <p>Open</p>	<p>2016-03-02</p> <p>2016-03-02</p>

<p><b>8 NEW BUSINESS:</b></p> <p><b>8.1 Constituents requesting assistance</b>  Moved: Jan Selles      Seconded: Roger Robertson  All committee members instructed:  a) constituent enquiries not pertaining to EDC are to be directed to contact Lindsey Parkes, CAO Clerk.  b) constituent enquiries pertaining to EDC are to be directed to contact chair to have matter added to agenda, and encouraged to attend an EDC meeting.  CARRIED</p>	<b>Closed</b>	<b>2016-03-02</b>
<p><b>8.2 Terms of Reference draft</b>  Moved: Andris Kalnins      Seconded: Roger Robertson  Information acknowledged as received and terms will be followed by committee. Chair advised Appendix 1) Goals #1 and #2 derived from OMAFRA CED 101 contained in PDF presentation and are already approved by council.  CARRIED</p>	<b>Closed</b>	<b>2016-03-02</b>
<p><b>8.3 Bridgehead Coffee</b>  Moved: Roger Robertson      Seconded: Jan Selles  Further information to be obtained on township demographics/land inventory  CARRIED</p>	<b>Open</b>	
<p><b>8.4 Fat Bikes</b>  Moved: Roger Robertson      Seconded: Jan Selles  Member Andy Kalnins to obtain further information to facilitate ‘pop up’ event. Co-ordinate with recreation committee and trails group.  CARRIED</p>	<b>Open</b>	
<p><b>8.5 Clay Bank Park</b>  Moved: Roger Robertson      Seconded: Jan Selles  Discussion regarding development potential for park.  CARRIED</p>	<b>Open</b>	
<p><b>8.6 ENVISIONING EXERCISE</b>  Moved: Roger Robertson      Seconded: Jan Selles      CARRIED</p> <hr/>	<b>Open</b>	

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9	PUBLIC INPUT: None	Closed	2016-03-02
10	CLOSED SESSION: NIL	Closed	2016-03-02
11	NEXT MEETING/ADJOURNMENT: Moved: Andy Kalnins Seconded: Roger Robertson The next meeting is scheduled for <b>Wednesday April 6 2016</b> starting at the chambers at 7pm. <i>No further action necessary.</i>	Closed	2016-03-02