



MEETING MINUTES

Approved by
committee Mar 3 2016

Meeting Name:	Economic Development Committee Meeting	
Meeting Location:	M/B Council Chambers	
Date / Time:	Jan 14, 2016	7:00 pm
Minutes Prepared By:	Peter Murray	

1. Purpose

Monthly meeting of the committee

2. Attendance

Name	Present	Name	Present
Lori Hoddinott (Chair)	Y	Wendo Blondeau	REGRETS
Peter Murray	Y	Roger Robertson	Y
Jan Selles	Y	Andris Kalnins	Y

3. Agenda

No.	Subject	Responsible
1	Call to Order/Welcome/Attendance	LH
2	Adoption of Agenda	LH
3	Declaration of pecuniary interest	LH
4	Delegations	LH
5	Adopt previous minutes	LH

6	Follow up business from minutes 6.1 Logo & Slogan Plan template 6.2 Home Business Bylaw	All
7	Correspondence	All
8	New/Other business 8.1 Minutes and reports format and calendar	All
9	Public Questions/Comments	All
10	Next meeting/Adjournment	All

4. Action Items:

No.	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
1	The meeting was called to order at 7:05PM by Chair Lori Hoddinott and attendance was taken.	LH	CLOSED	01-14-2016
2	AGENDA: Committee member Andris Kalnins moved that the agenda be adopted and Committee member Roger Robertson seconded. Carried.	LH	CLOSED	01-14-2016
3	PECUNIARY INTEREST: The Chair invited members to declare items of pecuniary interest and no declarations of pecuniary interest were made by the group.	LH	CLOSED	01-14-2016
4	DELEGATIONS: No delegations heard	LH	CLOSED	01-14-2016
5	PREVIOUS MINUTES: Chair circulated Economic Development Committee meeting minutes from 2015-12-03. Two required amendments were identified with revisions drafted by the committee. Approval of the Minutes from 2015-12-03 as amended, moved by Committee member Jan Selles and seconded by Roger Robertson. Carried.	LH	CLOSED	01-14-2016

6	<p>BUSINESS ARISING FROM PREVIOUS MINUTES:</p> <p>Logo and Slogan Plan Overview</p> <p>Logo and Slogan Plan Overview presented to committee. Committee member Roger Robertson moved to adopt the Plan Overview and Committee member Andris Kalnins seconded. Discussion by the Committee regarding high level attributes of the Plan Overview such as general objectives and timelines. Carried.</p> <p>Committee member Andris Kalnins moved that Step 1 “Show Us Your McNab/Braeside” of the Logo and Slogan Plan Overview and the associated three action recommendations be submitted to Council for approval and seconded by Committee member Jan Selles. Discussion by the Committee regarding legal interpretation of draft submission form terms and conditions, recommended location of submission form on township website, and the need of a communications plan/strategy to support website and newsletter content development. It is the general understanding of the Committee that the township likely has established policies and procedures in place for addressing due diligence, management of the township website and public communications. It is expected that Committee will be informed if any additional information is required by Council to proceed with the recommended actions. Carried.</p> <p>Home business ByLaw</p> <p>A brief assessment of the sections of the Zoning By-Law that apply to HOME INDUSTRY and HOME OCCUPATION was presented to the Committee. Discussion by the Committee generally covered topics regarding purpose of by-laws for home businesses; the stakeholders of such by-laws and associated stakeholder perspectives; the diversity within residential zones of the township in terms of lot size, density levels, community cultures and associated challenges to be considered by a single by-law. Committee member Andris Kalnins moved that this item be deferred to the next Economic Development Committee meeting to permit further review of the current sections of the Zoning By-law regarding HOME INDUSTRY and HOME OCCUPATION in the context of the topics discussed and seconded by Committee member Roger Robertson. Carried</p>	LH	OPEN	
6.1			OPEN	
6.1.1		LH	OPEN	
6.1.2		LH		
			OPEN	
		PM,RR		

4. Action Items:

No.	Actions, Decisions and Important Issues	Responsible	Status	Closure Date
7	CORRESPONDENCE: 1. Email Mark MacKenzie 11-19-2015 Correspondence accepted as information received. Moved by Jan Selles, seconded by Andris Kalnins. Carried. 2. OMFRA SURVEY Correspondence accepted as information received. Moved by Roger Robertson, seconded by Jan Selles. Carried.	LH	CLOSED	01-14-2016
8	NEW BUSINESS: 8.1 Minutes/Reports Format and Calendar of Meetings Template for minutes, calendar deadline for reports explained, dates for upcoming meetings selected as the first Wednesday of the month for 2016 calendar year being: March 2, April 6, May 4, June 1, September 7, October 5, November 2, December 7 Moved by Andris Kalnins, seconded by Roger Robertson. Carried.	LH	CLOSED	01-14-2016
9	PUBLIC INPUT: NONE	LH	CLOSED	01-14-2016
10	CLOSED MEETING SESSION: Pursuant Under Section 239 (2)(b) to discuss personal matters about an identifiable individual, including municipal or local board members. Move to closed session, moved by committee member Roger Robertson, seconded by Jan Selles. Carried. Return to open session, moved by committee member Andris Kalnins seconded by Jan Selles. Carried. Email to be sent pertaining to discussion during closed session. Moved by Jan Selles, seconded by Roger Robertson. Carried.	LH	CLOSED	01-14-2016
11	NEXT MEETING/ADJOURNMENT: Committee member Jan Selles moved to adjourn the meeting at 9:15 pm and Committee member Roger Robertson seconded. Carried. The next meeting is scheduled for March 2, 2016 starting at the chambers at 7pm. <i>No further action necessary.</i>	LH	CLOSED	01-14-2016