

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
BUILDING COMMITTEE MINUTES

August 3, 2016

1:00 pm

1.0 **CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Building Committee Meeting was called to order at 1:08 p.m.

Present: Ryan Frew, Director of Public Works (Meeting Chair)
Angela Lochtie, Treasurer
Chris Vereyken, Building Inspector
Tom Peckett, Mayor
Brian Armsden, Deputy Mayors (via telephone)
Mandy Cannon (Recording Secretary)

Also in Attendance: Tyler Peters, Greenview Environmental Management
Henry Hutchison, Greenview Environmental Management

Absent: Lindsey Parkes, CAO/Clerk

2.0 **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest declared at this time.

3.0 **ADOPTION OF AGENDA**

Moved by Chris Vereyken, seconded by Tom Peckett, **THAT** the agenda dated August 3, 2016, be adopted as submitted and circulated.

CARRIED.

4.0 **DELEGATIONS AND PRESENTATIONS**

a) NIL.

5.0 ADOPTION OF PREVIOUS COMMITTEE MEETING MINUTES

5.1 July 6, 2016

Moved by Angela Lochtie, seconded by Chris Vereyken, **THAT** the minutes of the July 6, 2016 Building Committee Meeting be adopted as submitted and circulated.

CARRIED.

6.0 GENERAL INFORMATION ITEMS

a) NIL.

7.0 BRAESIDE GARAGE and SAND/SALT SHED

7.1 UNFINISHED BUSINESS

a) Construction Update – a verbal update to be provided by the Director of Public Works

Mr. Frew provided a verbal update on the status of the Braeside Garage and Sand/Salt Shed and indicated that the progress seems to be on schedule.

7.2 NEW BUSINESS

NIL.

8.0 MUNICIPAL OFFICE BUILDING

8.1 UNFINISHED BUSINESS

NIL.

8.2 NEW BUSINESS

a) RFP Update – a verbal update to be provided by the Director of Public Works

Mr. Frew provided a verbal update with regards to the RFP for the new municipal office building. The mandatory site visit took place and twelve companies were in attendance. Some questions arose and are being addressed at this time.

9.0 **NEW BRAESIDE RECREATIONAL CENTRE**

9.1 **UNFINISHED BUSINESS**

- a) NIL.

9.2 **NEW BUSINESS**

- a) Presentation of schematic design concepts and initial cost estimates – lead by designer (Greenview Environmental Management).

Mr. Peters reviewed two different options with the Building Committee. Both spaces would accommodate 100 people in a banquet style setting. The Committee liked the aesthetic look of Option 1 the most but requested that a viewing area for the outdoor rink be added. It was also requested that a budget line for optional new rink boards and rink resurfacing be added. The need for a more advanced security system was discussed. The overall estimated budget is larger than originally discussed, however the size of the building has also increased to accommodate a larger seating capacity. Ms. Lochtie will seek clarification from Mr. Frew on some outstanding items and provide an update on where the budget stands. It was requested that Greenview investigate the differences in the square footage originally provided and advise exactly where the extra 1000 square feet has now been distributed (estimated 3,200 square feet vs. 4,200.00).

Mr. Armsden vacated the meeting at this time (2:58 p.m.).

Greenview Environmental Management will take all feedback into consideration and will present the options to Council the August 16, 2016 Regular Council Meeting for discussion, feedback and decision.

10. **NEXT MEETING**

The next Building Committee Meeting is scheduled for September 7, 2016 at 1:00 p.m.

11. **ADJOURNMENT**

Moved by Angela Lochtie, seconded by Tom Peckett, **THAT** this meeting of the Building Committee adjourn at 3:30 p.m.

CARRIED.