

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
BUILDING COMMITTEE MINUTES

July 6, 2016

1:00 pm

1.0 **CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Building Committee Meeting was called to order at 1:08 p.m.

Present: Ryan Frew, Director of Public Works (Meeting Chair)  
Lindsey Parkes, CAO/Clerk  
Angela Lochtie, Treasurer  
Chris Vereyken, Chief Building Official  
Tom Peckett, Mayor  
Brian Armsden, Deputy Mayor (via Skype)  
Mandy Cannon (Recording Secretary)

Also in Attendance: Tyler Peters, Greenview Environmental Ltd.  
Henry Hutchison, Greenview Environmental Ltd.

Absent: Nil.

2.0 **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest declared at this time.

3.0 **ADOPTION OF AGENDA**

Moved by Tom Peckett, seconded by Angela Lochtie, **THAT** the agenda dated July 6, 2016 be adopted as submitted and circulated.

**CARRIED.**

4.0 **DELEGATIONS AND PRESENTATIONS**

a) NIL

5.0 **ADOPTION OF PREVIOUS COMMITTEE MEETING MINUTES**

5.1 June 1, 2016

Moved by Tom Peckett, seconded by Angela Lochtie, **THAT** the minutes of the June 1, 2016

Building Committee Meeting be adopted as submitted and circulated.

**CARRIED.**

**6.0 GENERAL INFORMATION ITEMS**

- a) NIL

**7.0 BRAESIDE GARAGE and SAND/SALT SHED**

**7.1 UNFINISHED BUSINESS**

- a) Construction Update – a verbal update to be provided by the Director of Public Works

Mr. Frew provided a verbal update on the status of the Braeside Garage and Sand/Salt Shed and stated that progress is being made onsite.

**7.2 NEW BUSINESS**

NIL

**8.0 MUNICIPAL OFFICE BUILDING**

**8.1 UNFINISHED BUSINESS**

NIL

**8.2 NEW BUSINESS**

- a) Review of RFP requirements and conditions lead by Greenview Environmental Management.

The Building Committee reviewed the draft RFP provided by Greenview Environmental Ltd and gave feedback and suggested revisions as necessary. The RFP will be brought forward to the next Regular Meeting of Council for discussion and potential approval.

**9.0 NEW BRAESIDE RECREATIONAL CENTRE**

**9.1 UNFINISHED BUSINESS**

- a) NIL

**9.2 NEW BUSINESS**

- a) Discussion of Goals and Objectives for New Braeside RA Centre – lead by designer (Greenview Environmental Management).

Mr. Peters described and displayed the potential placement of the new Braeside RA Centre in its current footprint. Mr. Peters also advised of the suggested location of the septic system. The Building Committee agreed to this suggested location and a recommendation will be brought forward to Council.

**10. NEXT MEETING**

The next Building Committee Meeting is scheduled for August 3, 2016 at 1:00 p.m.

**11. ADJOURNMENT**

Moved by Lindsey Parkes, seconded by Angela Lochtie, **THAT** this meeting of the Building Committee adjourn at 4:45 p.m.

**CARRIED.**