

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
BUILDING COMMITTEE MINUTES

June 1, 2016

1:00 pm

1.0 **CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Building Committee Meeting was called to order at 1:05 p.m.

Present: Ryan Frew, Director of Public Works (Meeting Chair)
Lindsey Parkes, CAO/Clerk
Chris Vereyken, Chief Building Official
Angela Lochtie, Treasurer
Tom Peckett, Mayor
Brian Armsden, Deputy Mayor
Mandy Cannon (Recording Secretary)

Also in Attendance: Geoff Patterson, Recreation Director
Tyler Peters, Greenview Environmental Management
Henry Hutchison, Greenview Environmental Management

Absent: Nil.

2.0 **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest declared at this time.

3.0 **ADOPTION OF AGENDA**

Moved by Lindsey Parkes, seconded by Angela Lochtie **THAT** the agenda dated June 1, 2016 be adopted as submitted and circulated.

CARRIED.

4.0 **DELEGATIONS AND PRESENTATIONS**

NIL

5.0 ADOPTION OF PREVIOUS COMMITTEE MEETING MINUTES

5.1 May 4, 2016

Moved by Lindsey Parkes, seconded by Angela Lochtie, **THAT** the minutes of the May 4, 2016 Building Committee Meeting be adopted as submitted and circulated.

CARRIED.

6.0 GENERAL INFORMATION ITEMS

NIL

7.0 BRAESIDE GARAGE and SAND/SALT SHED

7.1 UNFINISHED BUSINESS

- a) Construction Update – a verbal update to be provided by the Director of Public Works

Mr. Frew provided a verbal update on the status of the Braeside Garage and Sand/Salt Shed. The drawings are currently being prepared and will be submitted to Greenview Environmental for review. Once these drawings have been approved they will be forwarded to the Building Department so a building permit can be issued.

7.2 NEW BUSINESS

NIL

8.0 MUNICIPAL OFFICE BUILDING

8.1 UNFINISHED BUSINESS

NIL

8.2 NEW BUSINESS

- a) Working group discussion lead by Greenview Environmental Management – Perneel property site development.

Tyler Peters and Henry Hutchison from Greenview Environmental Management were in attendance to lead a group discussion about the future site plan development of the Perneel property. The Building Committee agreed that Council direction was required as to whether the central recreation space would be built in conjunction with the new municipal office, and if not, how many years away the construction of

the central recreation space would be as this will play a major role in not only the site plan development but it will also influence the design of the new municipal office building. If the recreation space is designed now and not built, the design may be obsolete in five – ten years when it is actually built and depending on the needs of the community at that time, the recreation space may need to be built in a different location. Mr. Peters advised that he would take the points made during this discussion and will design a couple of different layouts that will be circulated and discussed. These designs will be forwarded by June 15, 2016 so that they can be included on the June 21, 2016 Regular Council Meeting agenda.

Mr. Patterson vacated the Building Committee meeting at 2:42 p.m.

Mr. Peters & Mr. Hutchison vacated the Building Committee meeting at 3:19 p.m.

9.0 **NEW BRAESIDE RECREATIONAL CENTRE**

9.1 **UNFINISHED BUSINESS**

- a) NIL

9.2 **NEW BUSINESS**

- a) Determine members to review RFP's for design and provide recommendation for award.

The Building Committee determined that Ryan Frew, Lindsey Parkes, Chris Vereyken and Angela Lochtie will review the RFP's for the design of the new Braeside RA Centre (closing June 9, 2016 at 3:00 p.m.) individually and then meet on June 14, 2016 at 8:30 a.m. to discuss as a group. Mr. Frew will send the addendum for the RFP to the group listed above.

10. **NEXT MEETING**

The next Building Committee Meeting is scheduled for July 6, 2016 at 1:00 p.m.

11. **ADJOURNMENT**

Moved by Chris Vereyken, seconded by Tom Peckett, **THAT** this meeting of the Building Committee adjourn at 3:42 p.m.

CARRIED.