



MINUTES

Planning Advisory Committee Meeting

Tuesday, April 12, 2016

Council Chambers - 7:00 PM

COUNCIL PRESENT:

All Members of the Planning Advisory Committee were in attendance this evening with the exception of Committee Member Tom Peckett.

STAFF PRESENT:

Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Chris Vereyken, Chief Building Official
Ryan Frew, Director of Public Works
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT:

Nil.

1. Call to Order and Roll Call

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

Committee Member Tom Peckett arrived at this time (7:01 p.m.).

3. Adoption of the Agenda

3.1 Dated April 12, 2016

With the permission of the Planning Advisory Committee, Chair Armsden added the following items to the agenda:

- Presentation to Chris Vereyken under the Delegation section;
- Scott McEwan - Glen Meadows Subdivision - Verbal Update from Ryan Frew under the Unfinished Business section;
- Verbal update from Chair Armsden under the 10 Year Plan Section.

RECOMMENDATION - 29-2016

Moved by Scott Brum, seconded by Heather Lang

THAT the agenda dated April 12, 2016 be adopted as information as amended.

CARRIED.

4. Delegations and Presentations

4.1 Presentation to Chris Vereyken

Chair Armsden presented Mr. Vereyken with his Ontario Building Officials Association certificate in recognition of his successful completion of the Land Use Planning and Zoning Enforcement program for 2016.

4.2 Jim Stevenson - Stacey Drive Subdivision

Mr. Jim Stevenson was in attendance this evening to request that the Township apply for a water front permit from OPG so that he can build steps at the waterfront access property in the Stacey Drive Subdivision. Mr. Stevenson advised that the land abutting the water belongs to OPG and that OPG has advised Mr. Stevenson that the Township as the owner of the abutting land would be required to apply for the waterfront license.

Mr. Stevenson further indicated that should the Township wish, they could limit the access and not permit the general public to use this access. Chair Armsden thanked Mr. Stevenson for his attendance this evening and advised that the Township would review this matter and get back to him.

Staff Direction: Staff was directed to contact OPG and research how best to approach this matter and the related implications for review.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 Planning Advisory Committee Meeting - March 8, 2016

RECOMMENDATION - 30-2016

Moved by Scott Brum, seconded by Mark MacKenzie

THAT the Planning Advisory Committee minutes of the March 8, 2016 Meeting be adopted as submitted and circulated.

CARRIED.

7. Planning & Development

Nil.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 Building/Septic Department Report

RECOMMENDATION - 31-2016

Moved by Heather Lang, seconded by Tom Peckett

***THAT** the Planning Advisory Committee accept the Building/Septic Department Report for the month of March 2016 as information as submitted and circulated.*

CARRIED.

9. Information Items

9.1 Town of Arnprior - Notice of Public Meeting - 123 John Street North

RECOMMENDATION - 32-2016

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Notice of Public Meeting (123 John Street North) from the Town of Arnprior as information as submitted and circulated.*

CARRIED.

9.2 Town of Arnprior - Notice of Public Meeting - 258 John Street North

RECOMMENDATION - 33-2016

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Notice of Public Meeting (258 John Street North) from the Town of Arnprior as information as submitted and circulated.*

CARRIED.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

11.1 Consent Application - B-12/15 (Land Severance)

Edwin Charles Stewart - Pt Lots 3 & 4, Concession 4, 348 Bellamy Road
- Committee of Adjustment - Notice of Decision

RECOMMENDATION - 34-2016

Moved by Heather Lang, seconded by Tom Peckett

***THAT** the Planning Advisory Committee recommend that Application for Consent B-12/15 (Land Severance) for Edward Charles Stewart - Pt Lots 3 & 4, Concession 4, 348 Bellamy Road be accepted as information as submitted and circulated.*

CARRIED.

- 11.2 Consent Application - B-13/15 (Lot Addition)
 Milnerlea Properties Inc. - Lot 17, Concession 8, Russett Drive
- Committee of Adjustment - Notice of Consent Application and Public Meeting
 - Application for Consent
 - Comments from Ryan Frew, Director of Public Works
 - Comments from Chris Vereyken, Chief Building Official
 - County of Renfrew Planning Report

RECOMMENDATION - 35-2016

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee recommend that Application for Consent B-13/15 (Lot Addition) for Milnerlea Properties Inc. - Lot 17, Concession 8, Russett Drive be held in abeyance pending a delegation from the applicants to the next Planning Advisory Committee to explain the proposed use and overall intent for the property.*

CARRIED.

Staff Direction: Staff was directed to contact the applicants and request that they attend the next Planning Advisory Committee Meeting to review their proposal and intent for this property. Once the date has been confirmed the CAO/Clerk will contact the Committee of Adjustment members and invite them to attend this presentation.

12. Applications for Subdivision & Site Plan Control

Nil.

13. Unfinished Business

13.1 Scott McEwan - Glen Meadows Subdivision

Mr. Frew provided a verbal update in respect to this matter and advised that he had received a letter from Stantec with a recommendation to waive the requirement for a sub-drain in lieu of rip-rap lining the bottom of the ditch.

RECOMMENDATION - 36-2016

Moved by Scott Brum, seconded by Tom Peckett

***THAT** the Planning Advisory Committee accept this verbal report from Mr. Frew as information.*

CARRIED.

Staff Direction: Staff was directed to follow up with McIntosh Perry to inquire as to a status update.

14. New Business

14.1 Duncan Drive Flooding

Committee Member Scott Brum explained the drainage concerns along Duncan Drive.

RECOMMENDATION - 37-2016

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the correspondence regarding Duncan Drive Flooding as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to bring this matter back to the April 19, 2016 Regular Meeting of Council.

15. Notice of Motions

Nil.

16. Public Questions

16.1 Mr. Fabian requested clarification regarding the status of the Hogan's Heights Subdivision as well as the drainage. Mr. Frew and Mr. Howarth both indicated that the Hogan's Heights Subdivision drainage is contained within the subdivision.

16.2 Keith Collins advised that water from Duncan Drive currently flows into the Hogan's Heights field.

Chris Vereyken and Bruce Howarth vacated the Council Chambers at this time.

17. Ten Year Plan

17.1 Chair Armsden - Verbal Report

Chair Armsden brought the Planning Advisory Committee up to date with regards to the Building Committee's progress. He advised that the Building Committee is waiting for comments from the Recreation Committee in order to discuss the RFP for the recreation buildings. There is no new information at this point and as soon as feedback is received the Building Committee will provide an update.

RECOMMENDATION - 38-2016

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee accept the verbal update as provided by Chair Armsden as information.*

CARRIED.

18. Closed Meeting Session

Nil.

19. Adjournment

The Planning Advisory Committee Meeting adjourned at 8:05 p.m.

CHAIR

CAO/CLERK