



MINUTES

**Planning Advisory Committee Meeting
Tuesday, December 8, 2015
Council Chambers 7:02 p.m.**

COUNCIL PRESENT: All members of the Planning Advisory Committee were in attendance this evening.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Angela Lochtie, Treasurer
Chris Vereyken, Chief Building Official
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared at this time.

3. **Adoption of the Agenda**

3.1 December 8, 2015

PAC - RESOLUTION -1-2015

Moved by Heather Lang, seconded by Scott Brum

THAT the agenda dated December 8, 2015, be adopted as submitted and circulated.

CARRIED.

4. **Delegations and Presentations**

Nil.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 November 10, 2015

PAC - RESOLUTION -2-2015

Moved by Mark MacKenzie, seconded by Tom Peckett

THAT the Planning Advisory Committee minutes of the November 13, 2015 meeting, be adopted as submitted and circulated.

CARRIED.

7. Planning & Development

7.1 Draft Official Plan

- Questions brought forward by Councillor Lang
- Response from Bruce Howarth, Senior Planner

PAC - RESOLUTION -3-2015

Moved by Scott Brum, seconded by Heather Lang

THAT this correspondence be accepted as information as submitted and circulated.

CARRIED.

Staff was directed to bring a resolution forward to the December 15, 2015 Regular Meeting, for Council to approve moving forward with the Draft Official Plan as presented by the County of Renfrew Planning and Land Division Staff.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 Building/Septic/Zoning Department - Month of November 2015

PAC - RESOLUTION -4-2015

Moved by Scott Brum, seconded by Heather Lang

THAT the Building/Septic/Zoning Report for the month of November 2015, be accepted as information as submitted and circulated.

CARRIED.

8.2 Committee of Adjustment - Meeting Minutes - November 16, 2015

PAC - RESOLUTION -5-2015

Moved by Tom Peckett, seconded by Heather Lang

THAT the Committee of Adjustment minutes of the November 16, 2015 meeting, be received as information as submitted and circulated.

CARRIED.

9. Information Items

Nil.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

Nil.

12. Applications for Subdivision & Site Plan Control

- 12.1 Braeburn Estates - Plan of Subdivision - 47-T-15005
Part Lot 17, Concession 2 - KDSA Development Corporation
- Preliminary Comments - Greenview Environmental, Township Engineer

PAC - RESOLUTION -6-2015

Moved by Mark MacKenzie, seconded by Heather Lang

THAT the Planning Advisory Committee accept these comments as information as submitted and circulated.

CARRIED.

Upon questions received from Committee members, Mr. Howarth advised this application meets the requirements of the Township Official Plan. The preliminary comments received from the Township engineer will instigate a meeting between the developer, planner and engineer. At this stage in the process we are trying to get to draft approval and after that time the more detailed studies will be required.

13. Unfinished Business

- 13.1 Dochart Creek

PAC - RESOLUTION -7-2015

Moved by Scott Brum, seconded by Mark MacKenzie

THAT the Planning Advisory Committee accept the Dochart Creek Map as information as submitted and circulated.

CARRIED.

Mr. Vereyken & Mr. Howarth vacated the Council Chambers at 7:15 p.m.

14. New Business

Nil.

15. Notice of Motions

Nil.

16. Public Questions

Nil.

17. Ten Year Plan**17.1 Building Summary - Part 2****PAC - RESOLUTION -8-2015**

Moved by Heather Lang, seconded by Tom Peckett

THAT this correspondence be accepted as information as submitted and circulated.

CARRIED.

Council has set a tentative timeline of the Braeside Sand/Salt Shed to be built in 2016, the Braeside RA Centre to be rebuilt/repared in 2017 and the Township Office to be repaired/rebuild in 2018 (look for design in 2016).

Staff was directed to look into whether the Perneel Building can be moved, and if so, at what cost? Staff was further directed to inquire as to whether the Perneel Building could be attached to another building with bathrooms.

Council stated that they would like to see the old **Braeside** municipal building demolished within 3-5 years. The ideal situation would be to demo and salvage what can be re-purposed from the old salt shed and municipal building at the same time within the time frame.

Staff was directed to revise the draft terms of reference for a Building Committee and bring back to the next meeting of Council.

Treasurer, Angela Lochtie vacated the Council Chambers at this time.

18. Closed Meeting Session

18.1 Under Section 239.2 (f) - advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

- Glen Meadows Drainage

- Crane Street - Braeside

PAC - RESOLUTION -9-2015

Moved by Scott Brum, seconded by Heather Lang

THAT this meeting become a closed session under Section 239.2(f) for the purpose of discussing advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 9:10 p.m.

CARRIED.

PAC - RESOLUTION -10-2015

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee resume the open session at 9:57 p.m.

CARRIED.

Staff was directed to send a letter to Mr. McEwan advising of Council's decision regarding funds for drainage costs and subject to advice received to be received from the Township's Solicitor regarding the source of funds.

Staff was directed to prepare a resolution to declare the land surplus on Crane Street and convey to the adjoining property owner as per the terms discussed in closed session.

19. Adjournment

The Planning Advisory Committee adjourned at 9:58 p.m.

PLANNING CHAIR

CAO/CLERK