



**MINUTES**

**Planning Advisory Committee Meeting  
Tuesday, October 11, 2016  
Council Chambers 7:00 PM**

**COUNCIL PRESENT:** All Members of the Planning Advisory Committee were in attendance this evening with the exception of Committee Members Tom Peckett and Heather Lang, who sent their regrets.

**STAFF PRESENT:** Lindsey Parkes, CAO/Clerk  
Angela Young, Deputy Clerk  
Angela Lochtie, Treasurer  
Ryan Frew, Director of Public Works

**MEDIA PRESENT:** Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**
  - 3.1 Dated October 11, 2016

**PAC - RESOLUTION - 89-2016**

Moved by Scott Brum, seconded by Mark MacKenzie

*THAT the agenda dated October 11, 2016 be adopted as submitted and circulated.*

**CARRIED.**

4. **Delegations and Presentations**

Nil.

**5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Planning Advisory Committee Minutes**

6.1 September 12, 2016

**PAC - RESOLUTION - 90-2016**

Moved by Mark MacKenzie, seconded by Scott Brum

*THAT the Planning Advisory Committee Minutes of the September 12, 2016 meeting be adopted as submitted and circulated.*

**CARRIED.**

**7. Planning & Development**

Nil.

**8. Reports of Committee of Planning & Other Boards, Committees and Commissions**

8.1 Building/Septic Department Report September 2016

**PAC - RESOLUTION - 91-2016**

Moved by Scott Brum, seconded by Mark MacKenzie

*THAT the Planning Advisory Committee accept the Building/Septic Department Report for the month of September 2016 as submitted and circulated.*

**CARRIED.**

8.2 Committee of Adjustment Report

**PAC - RESOLUTION - 92-2016**

Moved by Mark MacKenzie, seconded by Scott Brum

*THAT the Planning Advisory Committee accept the Committee of Adjustment meeting minutes dated August 22, 2016 as information as submitted and circulated.*

**CARRIED.**

8.3 2016 OACA Fall Seminar

**PAC - RESOLUTION - 93-2016**

Moved by Scott Brum, seconded by Mark MacKenzie

*THAT the Planning Advisory Committee accept the October 5, 2016 Ontario*

*Association of Committees of Adjustment and Consent Authorities Annual Fall Seminar Report as information as submitted and circulated.*

**CARRIED.**

**9. Information Items**

9.1 Miller Quarry Expansion - OMB - October 7, 2016

**PAC - RESOLUTION - 94-2016**

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

**CARRIED.**

**10. Motions**

Nil.

**11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments**

Nil.

**12. Applications for Subdivision & Site Plan Control**

12.1 KDSA Development Corporation - Plan of Subdivision - 47-T-15005 - Braeburn Estates Part Lot 17, Concession 2  
47-T-15005-156 16 003 - Summary Review - September 21, 2016

**PAC - RESOLUTION - 95-2016**

Moved by Mark MacKenzie, seconded by Scott Brum

***THAT** the Planning Advisory Committee accept the Summary Review as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to gather Township and Solicitor conditions (to add to the engineering conditions) for draft approval and bring this matter back to the November 8, 2016 Planning Advisory Committee Meeting.

**13. Unfinished Business**

Nil.

**14. New Business**

14.1 Rath Farm Equipment - Development Proposal - Andrew Meier

**PAC - RESOLUTION - 96-2016**

Moved by Scott Brum, seconded by Mark MacKenzie

*THAT the Planning Advisory Committee accept the Development Proposal as information as submitted and circulated.*

**CARRIED.**

**15. Notice of Motions**

Nil.

**16. Public Questions**

Nil.

**17. Ten Year Plan**

17.1 Arnprior & McNab/Braeside Archives

The CAO/Clerk provided an update with regards to the Arnprior & McNab/Braeside Archives explaining that the expectation would be that the Township would be responsible for all costs associated with the construction and maintenance of the proposed Archives location in the new Municipal Office building.

**PAC - RESOLUTION - 97-2016**

Moved by Mark MacKenzie, seconded by Scott Brum

*THAT the Planning Advisory Committee accept this as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to bring this matter forward to the October 18, 2016 Regular Meeting for Council decision.

17.2 Braeside Recreation Centre - John A. Gillies Recreation Centre

**PAC - RESOLUTION - 98-2016**

Moved by Scott Brum, seconded by Mark MacKenzie

*THAT the Planning Advisory Committee accept this as information as submitted and circulated.*

**CARRIED.**

17.3 Township Building Review

**PAC - RESOLUTION - 99-2016**

Moved by Mark MacKenzie, seconded by Scott Brum

*THAT the Planning Advisory Committee accept the document as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff were directed to bring this matter forward to the October 18, 2016 Regular Meeting for Council decision on the preferred option for the Recreation Building in Braeside between: Option 1 Plan Schematic or Option 1 Rev. 1 Plan Schematic; and for Council to review the top 6 priority list items in the 10 year plan with the option of re-prioritizing the listed items.

**18. Closed Meeting Session**

Nil.

**19. Adjournment**

This Planning Advisory Committee Meeting adjourned at 9:45 p.m.

**20. Next Meeting**

November 8, 2016

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CHAIR

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CAO/CLERK