



**MINUTES**  
**Regular Council Meeting**  
**Monday, February 22, 2016**  
**Council Chambers 6:00 PM**

**COUNCIL PRESENT:** All members of Council were present this evening with the exception of Deputy Mayor Armsden, who sent his regrets.

**STAFF PRESENT:** Lindsey Parkes, CAO/Clerk  
Angela Young, Deputy Clerk  
Angela Lochtie, Treasurer  
Ryan Frew, Director of Public Works

**MEDIA PRESENT:** Peter DeWolf, MyFm

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**

3.1 Agenda dated February 22, 2016

At the request of Councillor Brum and with the permission of Council, Mayor Peckett added a motion under sections 9.2 regarding Paramedics to the agenda.

**RESOLUTION - 86-2016**

Moved by Councillor Brum, seconded by Councillor MacKenzie

***THAT the agenda dated February 22, 2016 be adopted as amended.***

**CARRIED.**

4. **Delegations and Presentations**

Nil.

**5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Council Minutes**

6.1 February 2, 2016

**RESOLUTION - 87-2016**

Moved by Councillor Lang, seconded by Councillor Brum

***THAT** the minutes of the February 2, 2016 Regular Meeting be adopted as submitted and circulated.*

**CARRIED.**

**7. Reports of Committee of Council and Other Boards, Committees and Commissions**

7.1 Fire Department Report

**RESOLUTION - 88-2016**

Moved by Councillor MacKenzie, seconded by Councillor Brum

***THAT** Council accept the attached correspondence as information as submitted and circulated.*

**CARRIED.**

7.2 Waste Management Department Report

**RESOLUTION - 89-2016**

Moved by Councillor Lang, seconded by Councillor MacKenzie

***THAT** Council accept the Waste Management Department Report as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 90-2016**

Moved by Councillor Lang, seconded by Councillor MacKenzie

***THAT** Council direct staff to proceed with further discussions regarding a joint recycling and waste collection contract with the Town of Arnprior and the Town of Renfrew; **AND FURTHER THAT** a report be brought back to Council.*

**CARRIED.**

7.3 Public Works Department Report - Rehabilitation of Young Road

**RESOLUTION - 91-2016**

Moved by Councillor Brum, seconded by Councillor MacKenzie

***THAT** Council accept the Public Works Department Report - Rehabilitation of Young Road as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 92-2016**

Moved by Councillor Brum, seconded by Councillor MacKenzie

***THAT** Council authorize the Director of Public Works to finalize the design and call tenders for the Rehabilitation of Young Road.*

**CARRIED.**

7.4 Public Works Department Report - Braeside Garage and Sand/Salt Shed - Tender

**RESOLUTION - 93-2016**

Moved by Councillor MacKenzie, seconded by Councillor Lang

***THAT** Council accept the Public Works Department Report - Braeside Garage and Sand/Salt Shed - Tender as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 94-2016**

Moved by Councillor MacKenzie, seconded by Councillor Lang

***THAT** Council authorize the Director of Public Works to call tenders for the Design and Construction of a Public Works Garage and Winter Sand/Salt Storage Structure (PW-2016-02).*

**CARRIED.**

Public Works Director, Ryan Frew, advised that the Tender opening date would be March 22, 2016.

7.5 Public Works Department Report - Engineering Services for the Rehabilitation/Reconstruction of Scheel Drive

**RESOLUTION - 95-2016**

Moved by Councillor MacKenzie, seconded by Councillor Brum

***THAT** Council accept the Public Works Department Report - Engineering Services for the Rehabilitation/Reconstruction of Scheel Drive as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 96-2016**

Moved by Councillor MacKenzie, seconded by Councillor Brum

**THAT** Council authorize the Director of Public Works to issue a RFP for Engineering Services for the Rehabilitation/Reconstruction of Scheel Drive from Braeloch Road to 1.0 km south Carmichael Sideroad a distance of approximately 4.1 km; **AND FURTHER THAT** the design be separated into Part 'A' McLean Drive to 1.0 km south Carmichael Sideroad and Part 'B' McLean Drive to Braeloch Road.

**CARRIED.**

- 7.6 Public Works Department Report - Tender Opening PW-2016-01

**RESOLUTION - 97-2016**

Moved by Councillor MacKenzie, seconded by Councillor Lang

**THAT** Council accept the Tender Opening Summary as information as submitted and circulated.

**CARRIED.**

Mr. Frew vacated the Council Chambers at this time (6:15 p.m.).

- 7.7 Recreation Department Report - Utilize Braeside RA Centre to Practice Music

**RESOLUTION - 98-2016**

Moved by Councillor MacKenzie, seconded by Councillor Brum

**THAT** Council accept the Recreation Department Report - Utilize Braeside RA Centre to Practice Music as information as submitted and circulated.

**CARRIED.**

**RESOLUTION - 99-2016**

Moved by Councillor MacKenzie, seconded by Councillor Brum

**THAT** Council approve a special arrangement for a Braeside resident to utilize the RA Centre daily, for the purposes of practicing music from 8:30-9:30 a.m. as needed, for the fee of \$100.00 per month.

**CARRIED.**

- 7.8 Recreation Department Report - Braeside Cup

**RESOLUTION - 100-2016**

Moved by Councillor Lang, seconded by Councillor Brum

**THAT** Council accept the Recreation Department Report - Braeside Cup as information as submitted and circulated.

**CARRIED.**

Staff was directed to send a letter to Dan Leblanc and advise that for any future events he must submit his request for a special occasion permit to serve alcohol for Council's approval 30 days prior to the date of the event.

7.9 Recreation Department Report - Appointment to Trails Committee

**RESOLUTION - 101-2016**

Moved by Councillor Lang, seconded by Councillor MacKenzie

**THAT** Council accept the Recreation Department Report - Appointment to Trails Committee as information as submitted and circulated.

**CARRIED.**

**RESOLUTION - 102-2016**

Moved by Councillor Lang, seconded by Councillor MacKenzie

**THAT** Council approve the appointment of Chantal Duguay-Hyatt, Darcy Wall, Joanne Logan and Holly Forrest to the Recreation Trails focus group in order to improve the Township Trails system relating to non-motorized use for the term of Council through November 20, 2018.

**CARRIED.**

7.10 Recreation Department Report - Herbfest

**RESOLUTION - 103-2016**

Moved by Councillor Lang, seconded by Councillor MacKenzie

**THAT** Council accept the Recreation Department Report - Herbfest as information as submitted and circulated.

**CARRIED.**

**RESOLUTION - 104-2016**

Moved by Councillor Lang, seconded by Councillor MacKenzie

**THAT** Council approve a \$500 expenditure to DE George of Herbfest relating to transfer of the special event to the Waba Cottage Museum during July 2016; **AND FURTHER THAT** \$4500 will be paid to Herbfest owner following the successful execution of the event.

**CARRIED.**

7.11 Recreation Department Report - February 10, 2016 Minutes

**RESOLUTION - 105-2016**

Moved by Councillor MacKenzie, seconded by Councillor Lang

**THAT** Council accept the Recreation Committee Meeting Minutes of February 10, 2016 as information as submitted and circulated.

**CARRIED.**

## 7.12 Treasury Department Report

**RESOLUTION - 106-2016**

Moved by Councillor Brum, seconded by Councillor MacKenzie

*THAT Council accept the Treasury Department Report as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 107-2016**

Moved by Councillor Brum, seconded by Councillor MacKenzie

*THAT Council hereby approve the following 2016 reserve transfers for outstanding 2015 projects already approved as part of the 2015 budget as follows:*

- 1) Up to \$2,000.00 from the Reserve - Museum account for the new museum sign.*
- 2) Up to \$5,500.00 from the Reserve - Museum account for the new Gazebo roof.*
- 3) Up to \$17,000.00 from a combination of the Reserve - Museum account and the Capital Asset Replacement Reserve - Museum - Buildings account for the School House roof.*
- 4) Up to \$26,300.00 from the Capital Asset Replacement Reserve - Roads - Paved account for the completion of the Goshen Road design.*
- 5) Up to \$22,176.00 from the Capital Asset Replacement Reserve - Roads - Buildings account for the completion of the Braeside Sand/Salt Shed and Garage design.*

**CARRIED.**

Council directed the CAO/Clerk to obtain quotes for a new electronic document management system for the Township for possible implementation in 2016, the results of which are to be brought forward to Council for further discussion and decision.

**RESOLUTION - 108-2016**

Moved by Councillor Brum, seconded by Councillor MacKenzie

*THAT Council hereby approve the transfer to and from Reserves and Reserve Funds for the year 2015 as estimated in the 2015 Budget and amended by the 2016 Budget, the 2015 surplus, and the 2015 actual projects costs as presented in Item #3 of the Treasurer's Report presented on February 22, 2016.*

**CARRIED.**

Ms. Lochtie vacated the Council Chambers at this time (6:55 p.m.).

## 7.13 By-Law Enforcement Report

**RESOLUTION - 109-2016**

Moved by Councillor Brum, seconded by Councillor Lang

*THAT Council accept the 2015 By-Law Enforcement year-end report as submitted and circulated.*

**CARRIED.**

**8. Information Items**

- 8.1 Correspondence as circulated #1- 14 (January 29 - February 11, 2016 inclusive) distributed separately.

**RESOLUTION - 110-2016**

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** correspondence items #1-#14 (January 29 - February 11, 2016 inclusive) distributed separately be accepted as information as submitted and circulated.*

**CARRIED.**

- 8.2 OMAFRA Presentation to the McNab/Braeside Economic Development Committee

**RESOLUTION - 111-2016**

Moved by Councillor Lang, seconded by Councillor MacKenzie

***THAT** Council accept the OMAFRA Presentation to the McNab/Braeside Economic Development Committee as information as submitted and circulated.*

**TABLED.**

Staff was directed to bring this information item forward to the March 1, 2016 Regular Council Meeting.

**9. Motions**

- 9.1 Request for Support Item #1  
1. Town of Aurora - Ontario Municipal Board Justification

**RESOLUTION - 112-2016**

Moved by Councillor Lang, seconded by Councillor Brum

***THAT** Council accept the Request for Support Item #1 as information as submitted and circulated.*

**CARRIED.**

- 9.2 Paramedics  
- City of Ottawa  
- County of Renfrew

**RESOLUTION - 113-2016**

Moved by Councillor Brum, seconded by Councillor Lang

***WHEREAS** the hiring freeze in the City of Ottawa paramedic system is affecting the response times of our ambulance services in Renfrew County; **AND WHEREAS** in Renfrew County, paramedics said they are feeling the impact of the change; **AND WHEREAS** it has been noticed that long wait times are occurring for our local residents to be transported in an emergency situation; **AND WHEREAS** by Ontario law, units from the County's paramedic service must respond to emergency calls if they are closest; **AND WHEREAS** Renfrew County paramedic Chief Michael Nolan has advised*

*"It leaves us significantly short in our own communities when we're responding into the City of Ottawa"; **AND WHEREAS** pulling back of emergency services resources in the City of Ottawa is affecting our Township as their neighbours to be the responding agency; **THEREFORE BE IT RESOLVED THAT** the City of Ottawa be petitioned to expedite hiring the required paramedics to alleviate the burden being placed on the County of Renfrew paramedic services; **BE IT FURTHER RESOLVED** that this resolution be circulated to the City of Ottawa, all municipalities in Renfrew County, and the Provincial and Federal Ministries of Health for support.*

**CARRIED.**

**10. Unfinished Business**

10.1 Deeming By-Law - Notice of Passing - Plan 512

The Clerk advised that two ratepayers that own property in Plan 512 have submitted letters of concern within the 20 day period and are requesting more information and/or more consideration of the impact of this by-law on their property.

**RESOLUTION - 114-2016**

Moved by Councillor MacKenzie, seconded by Councillor Lang

***THAT** Council accept this Notice of Passing of the Deeming By-Law as information as submitted and circulated.*

**CARRIED.**

10.2 Project Arnprior Welcomes

**RESOLUTION - 115-2016**

Moved by Councillor Lang, seconded by Councillor Brum

***THAT** Council donate 4 landfill site vouchers (Value \$72.00) to the Syrian Refugee Committee - Project Arnprior Welcome; **AND FURTHER THAT** a link be placed on the Township Website.*

**CARRIED.**

**11. New Business**

11.1 Draft Minute Taking Policy

**RESOLUTION - 116-2016**

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** Council hereby accept the draft "Minute Taking Policy" as information as submitted and circulated.*

**CARRIED.**

**12. Notice of Motions**

Nil.



**13. By-Laws**

13.1 By-Law #2016-14 - Site Plan Agreement - Guildcrest

**RESOLUTION - 117-2016**

Moved by Councillor Brum, seconded by Councillor Lang

*THAT By-Law #2016-14, being a By-Law to authorize the execution of a Site Plan Agreement between Milnerlea Properties Inc. - Guildcrest Homes and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**14. Public Questions/Comments**

14.1 Ms. Lori Hoddinott requested and received clarification on the draft Minute Taking Policy with regards to how the links would show up on the website.

**15. Closed Meeting Session**

Nil.

**16. Notice of Council Meeting Dates**

See Meeting Agenda

**17. Confirmatory By-Law**

17.1 By-Law #2016-15 - Confirm the proceedings of the February 22, 2016 Regular Meeting of Council

**RESOLUTION - 118-2016**

Moved by Councillor Lang, seconded by Councillor MacKenzie

*THAT By-Law #2016-15, being a By-Law to confirm the proceedings of the February 22, 2016 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**18. Adjournment**

This Regular Meeting of Council adjourned at 7:37 p.m.

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MAYOR

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CAO/CLERK