



MINUTES
Regular Council Meeting
Tuesday, February 2, 2016
Council Chambers 7:00 PM

COUNCIL PRESENT: All members of Council were present this evening

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Ryan Frew, Director of Public Works

MEDIA PRESENT: Peter DeWolf, MyFm

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared at this time.

3. **Adoption of the Agenda**

3.1 Agenda dated February 2, 2016

With permission from Council, Mayor Peckett added the following items to the agenda under New Business:

11.5 Glen Meadows - Extension Request

11.6 Arnpriortoday.ca - News Report - Economic Development Committee

RESOLUTION - 58-2016

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT the agenda dated February 2, 2016 be adopted as amended.

CARRIED.

4. Delegations and Presentations

4.1 Katherine Miller-Gatenby & John Wahay - Syrian Refugee Committee

Katherine Miller-Gatenby reviewed the slide show she prepared for Council, which introduced "Project Arnprior Welcome" and explained who they are, how they pick a family to sponsor, what the obligations of the group are once sponsoring a family and asked for an endorsement from the Township. Mayor Peckett thanked Ms. Miller-Gatenby for her presentation and advised that the Township would be in touch.

4.2 Arnprior Agricultural Society - Marilyn Misner

Ms. Misner introduced herself to Council and explained the Arnprior Agricultural Society's 4-H Program and Homecraft Program. Ms. Misner also introduced and explained the Scarecrow Challenge to Council and invited Council and Staff to participate in this challenge. Mayor Peckett thanked Ms. Misner for her presentation and advised that the Township would be in touch.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Council Minutes

6.1 January 19, 2016

RESOLUTION - 59-2016

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie

THAT the minutes of the January 19, 2016 Regular Meeting be adopted as submitted and circulated.

CARRIED.

7. Reports of Committee of Council and Other Boards, Committees and Commissions

7.1 Mayor's Report

RESOLUTION - 60-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT the Mayor's Report be accepted as information as submitted and circulated.

CARRIED.

7.2 Rural Mayors' Forum of Eastern Ontario Report

RESOLUTION - 61-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT the Rural Mayors' Forum of Eastern Ontario Report be accepted as information as submitted and circulated.

CARRIED.

7.3 Renfrew County Veterinary Services Committee Report

RESOLUTION - 62-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT the Renfrew County Veterinary Services Committee Report be accepted as information as submitted and circulated.

CARRIED.

7.4 Public Works and Property Management Department Report

RESOLUTION - 63-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT the Public Works and Property Management Department Report be accepted as information as submitted and circulated.

CARRIED.

RESOLUTION - 64-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT Council authorizes the Director of Public Works to obtain quotations for tree clearing by mechanical brushing at the site of the new Braeside Garage and Sand Shed; **AND FURTHER THAT** the clearing proceed upon approval by the CAO/Clerk.

CARRIED.

RESOLUTION - 65-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council authorizes the Public Works Department to finalize and tender the Goshen Road Rehabilitation project; **AND FURTHER THAT** the scope of work for the project be consistent with option 4 as presented in the Preliminary Design Report; **AND FURTHER THAT** an asphalt driving surface be incorporated into the design; **AND FURTHER THAT** the tender shall include a financial constraint clause to permit the Township to reduce or eliminate individual items of work; **AND FURTHER THAT** upon receipt of the tender submission, a report be provided to Council prior to entering into a construction contract.

CARRIED.

Mr. Frew vacated the Council Chambers at this time (7:50 p.m.)

8. Information Items

- 8.1 Correspondence as circulated #1- 13 (January 14 - January 28, 2016 inclusive) distributed separately.

RESOLUTION - 66-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT correspondence items #1- #13 (January 14 - January 28, 2016 inclusive) distributed separately be accepted as information as circulated.

CARRIED.

- 8.2 Follow up Correspondence from Councillor MacKenzie re: Incinerator

A seconder was not received for this agenda item, this item was not discussed or accepted as information.

9. Motions

- 9.1 Appointment of local Agricultural Group Member to the Renfrew County Veterinary Services Committee

RESOLUTION - 67-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT Council support the appointment of a member of the local Agricultural Group (Mayor Peckett to confirm) to the Renfrew County Veterinary Services Committee.

CARRIED.

- 9.2 Canada Post - Rural Postal Outlet

RESOLUTION - 68-2016

Moved by Councillor Brum, seconded by Councillor Lang

***WHEREAS** the White Lake General Store ceased offering postal services recently; **AND WHEREAS** residents living in a rural area depend greatly on having access to a rural postal outlet; **AND WHEREAS** residents living in the Waba, White Lake and Stewartville areas no longer have access to an outlet in White Lake; **AND WHEREAS** the franchise outlet in Burnstown, which is the closest outlet to the White Lake area, is only open from 9:00 a.m. to 11:45 a.m. and from 3:15 p.m. to 4:30 p.m. Monday to Friday; **THEREFORE BE IT RESOLVED** that Council of the Township of McNab/Braeside request that Canada Post consider lengthening the hours of service at the Burnstown franchise outlet.*

CARRIED.

10. Unfinished Business

10.1 Prime Minister's Volunteer Awards

RESOLUTION - 69-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept this correspondence from the Prime Minister's Volunteer Awards as information as submitted and circulated.

CARRIED.

10.2 The Gains and Pains of Drains Explained

RESOLUTION - 70-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council accept the presentation entitled "The Gains and Pains of Drains Explained" as information as submitted and circulated.

CARRIED.

Staff was directed to try to arrange a drainage workshop for Council with Mr. Vander Veen.

10.3 Economic Development Committee - Terms of Reference

RESOLUTION - 71-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept the Economic Development Committee's Terms of Reference as information as submitted and circulated.

CARRIED.

RESOLUTION - 72-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept the "Terms of Reference" as amended by the Economic Development Committee inclusive of their Mission/Vision Statement which reads as follows:

"To provide Council with advice and a perspective on economic development based on values of sustainability and environmental stewardship for the enrichment of Township residents both current and future".

TABLED

RESOLUTION - 73-2016

Moved by Councillor MacKenzie, seconded by Councillor Lang

THAT Council approve the Mandate for the Economic Development Committee as follows:

“To provide recommendation to the Township of McNab/Braeside Council regarding Economic Development Opportunities”.

AND FURTHER THAT Council approve the Mission/Vision Statement for the Economic Development Committee as follows:

“To provide Council with advice and a perspective on economic development based on values of sustainability and environmental stewardship for the enrichment of Township residents both current and future”.

AND FURTHER THAT Council approve the Goals for the Economic Development Committee as follows:

“To facilitate, encourage, assist the modernization of the Township’s public persona via the internet, in an expedient a manner as possible, encompassing a new website social media marketing campaign, logo, branding.”

“To facilitate a local business directory by addressing and updating the home business By-Law, to thereby encouraging small businesses to locate here. Upon completion of the home business By-Law amendments, to create a home business directory.”

CARRIED.

The CAO/Clerk was directed to assist the Economic Development Committee with their "Terms of Reference".

10.4 Economic Development Committee - Recommendations from Previous Meeting

RESOLUTION - 74-2016

Moved by Councillor Brum, seconded by Councillor Lang

THAT the submission form as attached to the Economic Development Committee's Report dated January 14, 2016 pertaining to the logo and slogan development plan be included on the Township's website document page to enable and facilitate the submission of photos to be sent to the CAO/Clerk's e-mail address for review and possible use by the Township.

CARRIED.

RESOLUTION - 75-2016

Moved by Councillor Brum, seconded by Councillor Lang

THAT space be allocated to the Economic Development Committee in the Township Times newsletter on an as needed basis pending availability of space and upon approval by the CAO/Clerk.

CARRIED.

RESOLUTION - 76-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT the Economic Development Committee has permission to develop questions for a survey at a pro rated cost; AND FURTHER THAT the CAO/Clerk will consolidate the questions for approval by Council and subsequent implementation by staff.

CARRIED.

11. New Business

11.1 Process for Council Salary Review

RESOLUTION - 77-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council accept the Process for Council Salary Review as information as submitted and circulated.

CARRIED.

RESOLUTION - 78-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council respectfully decline the invitation to have a salary review at this time.

CARRIED.

11.2 Meeting Schedule March 2016

RESOLUTION - 79-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT Council accept the March 2016 Meeting Schedule as information as submitted and circulated.

CARRIED.

Staff was directed to reschedule the Regular Council Meeting of March 15, 2016 to March 29, 2016 at 7:00 p.m. and advertise accordingly.

11.3 Business Appreciation Awards

RESOLUTION - 80-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept this correspondence as information as submitted and circulated.

CARRIED.

Council will provide their suggested nominations to the CAO/Clerk by February 9, 2016.

11.4 Arnprior Agricultural Society - Donation

RESOLUTION - 81-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept the correspondence from the Arnprior Agricultural Society as information as submitted and circulated.

CARRIED.

RESOLUTION - 82-2016

Moved by Councillor Brum, seconded by Councillor Lang

THAT the Township of McNab/Braeside donate the amount of \$800.00 to the Arnprior Agricultural Society for their 4-H Program; **AND FURTHER THAT** the Township agree to loan their tent to the Arnprior Agricultural Society should it be available.

CARRIED.

Staff was directed to invite a representative for the Arnprior Stampede to attend a future Council Meeting as a delegation.

11.5 Glen Meadows - Extension Request

RESOLUTION - 83-2016

Moved by Councillor MacKenzie, seconded by Councillor Lang

WHEREAS 1605821 Ontario Inc. is the owner of lands located in the Township of McNab/Braeside that are subject to a plan of subdivision application located on Part of lot 5, Con. A.; **AND WHEREAS** the County of Renfrew granted draft plan approval for a residential plan of subdivision (47-T-11002) on the subject lands on April 13, 2013; **AND WHEREAS** the applicant has advised various conditions of draft plan approval have not yet been satisfied and they expect that such conditions will not be fulfilled prior to the lapsing of plan approval; **AND WHEREAS** the applicant has requested that the County of Renfrew and the Township of McNab/Braeside extend the draft plan approval for a further 1 year; **NOW THEREFORE BE IT RESOLVED THAT** Council of the Township of McNab/Braeside approve a further extension of draft plan approval for a period of 1 year from April 10, 2016 to April 10, 2017.

CARRIED.

- 11.6 Arnpriortoday.ca - News Report - Economic Development Committee

RESOLUTION - 84-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

***THAT** Council accept the verbal comments with regards to the arnpriortoday.ca report on the Economic Development Committee as read aloud by Mayor Peckett as information; **AND FURTHER THAT** this be submitted to the Clerk for the file.*

CARRIED.

12. Notice of Motions

Nil.

13. By-Laws

Nil.

14. Public Questions/Comments

- 14.1 Peter DeWolf asked if the new sand and salt shed was to replace the one located at 2508 Russett Drive, to which Mayor Peckett replied that it was to replace the sand and salt shed in Braeside.

15. Closed Meeting Session

Nil.

16. Notice of Council Meeting Dates

See Meeting Agenda

17. Confirmatory By-Law

- 17.1 By-Law #2016-12 - Confirm the Proceedings of Council - February 2, 2016

RESOLUTION - 85-2016

Moved by Councillor Brum, seconded by Councillor MacKenzie

***THAT** By-Law #2016-12, being a By-Law to confirm the proceedings of the February 2, 2016 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

18. Adjournment

This Regular Meeting of Council adjourned at 9:02 p.m.

MAYOR

CAO/CLERK